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Mediator Mentorship Scheme Skill Enhancement Webinar: Introduction to Drafting Settlement Agreement

Date: 15 December 2021 (Wed)
Time: 3:30pm-5:30pm
Speaker: Ms. Yuen Sze Sze
Moderator: Mr. Vod Chan

TOPICS COVERED IN THE WEBINAR:

- TO INTRODUCE THE BASIC PRINCIPLES IN DRAFTING
- TO INTRODUCE THE DIFFERENT COMPONENTS IN AN AGREEMENT
- WHAT TO COVER IN DRAFTING TERMS OF PAYMENT AND RELEASE
- OTHER RELEVANT TERMS SUCH AS NO ADMISSION OF LIABILITY, GOVERNING LAW AND FORUM
- TO DISCUSS USE OF PRECEDENTS, WORKING DRAFTS, THE DRAFTSMAN AND EXECUTION ETC.



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Biography of Ms. Yuen Sze Sze

Sze Sze is a lawyer, teacher and mediator.

She is a qualified solicitor since 1985 having experience in both private and public sectors. She had worked in the Drafting Division of the Legal Department of the Government of Hong Kong, and acted as the legal adviser to The Council on Human Reproductive Technology.

As a part-time teacher, Sze Sze teaches in The University of Hong Kong for over 10 years in conveyancing and probate practice, land law and mediation. She also acts as a coach and trainer in mediation courses conducted for various universities and professional institutions.

Sze Sze is an accredited mediator on both the family and general panels of The Hong Kong Mediation Accreditation Association Limited, The Hong Kong International Arbitration Centre and The Law Society of Hong Kong. She is also an assessor for the Stage 2 accreditation for general mediator.

CPD:

- HKMAAL*
- HKIAC*
- THE LAW SOCIETY OF HONG KONG*
- HONG KONG MEDIATION CENTRE*
- FDRC

(*Pending CPD registration approval from the organisations)



Payment Method:

By Cheque Only: Please make a crossed cheque payable to "Joint Mediation Helpline Office" and send to JMHO, West Kowloon Mediation Centre, 2 Ying Wa Street, Sham Shui Po, Kowloon. Please write your name and contact number on the back of the cheque.

Terms and conditions:

- All registrants should complete the online registration form.
- Seats will be allocated on a first-come-first-served basis.
- Priority will be given to mediators under the List of Mediators of MMS.
- Subject to availability, registration will be confirmed by email on 13 December 2021.
- JMHO reserves the right to accept or reject any registration.
- JMHO reserves the right to modify, postpone or cancel the webinar.